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Responsible Person	The Board

FUNDRAISING POLICY

For the purpose of this policy:

- 'CRSF' means the Cambodia Rural Students Foundation.
- 'CRST means the Cambodia Rural Students Trust.

This policy outlines the CRSF commitment to ensuring the safety and protection of all children to ensure that all children in its care are safe from harm and abuse regardless of the child's race, religion, indigeneity, disability, age, displacement, caste, gender, gender identity, sexuality, sexual orientation, poverty, class or socio-economic status.

1. COVERAGE

Unless the context otherwise applies, this policy applies to the CRSF Board and its directors, team members, advisors and mentors, the CRST management team and leadership team, all teachers, all CRSF and CRST volunteers, guests and visitors, all CRST students and all children and young people involved in CRST activities (collectively 'CRSF Representatives').

2. INTRODUCTION

CRSF is a non-government organisation, registered with the Australian Charities and Not-for-profits Commission (ACNC) as a Designated Gift Recipient (DGR).

CRSF is committed to ensuring that Fundraising activities are carried out in an ethical manner. CRSF seeks funding and support from individuals, organisations, trusts and foundations, and government agencies. We are committed to the highest ethical standards in the way we request and accept funds, keep records of Donations received and engage with current and potential supporters. This document outlines key principles and ethical practices in relation to Fundraising, including the management of Donations.

3. PURPOSE

This policy's purpose is to state CRSF's position and document standard expectations with regard to Fundraising. CRSF adopts and carries out ethical Fundraising practices for all Fundraising activities with our supporters (individuals, trusts and foundations, corporations, and government) to build transparent, reputable and productive partnerships. CRSF believes that ethical Fundraising is vital to the international development and non-profit community.

Furthermore, the community has a right to expect honesty, integrity and competence from individuals acting on behalf of CRSF.

4. DEFINITIONS

'Donation' refers to a voluntary transfer of money or property where there is no expectation of something in return and the donor does not materially benefit from the Donation.

'Fundraising' refers to the seeking of financial support for a particular cause. Fundraising activities refer to the process of seeking and gathering voluntary financial contributions by engaging individuals,

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5. GUIDING PRINCIPLES

CRSF adopts the following ethical principles for Fundraising and applies them to all CRSF Representatives Fundraising on behalf of CRSF. They do not replace any laws relating to Fundraising activities.

5.1 Honesty

CRSF Representatives should act honestly and truthfully so that public trust is protected and donors and beneficiaries are not misled.

5.2 Respect

CRSF Representatives should act with respect for the dignity of CRSF and with respect for the dignity of donors and beneficiaries.

5.3 Integrity

CRSF Representatives should act openly and with regard to their responsibility for public trust. They shall disclose all actual or potential conflicts of interest and avoid any appearance of ethical, personal, or professional misconduct.

5.4 Empathy

CRSF Representatives should work in a way that promotes their purpose and encourages others to use the same standards of engagement. They shall value individual privacy, freedom of choice, and diversity in all its forms.

5.5 Transparency

CRSF Representatives should stimulate clear reports, about the work they do, the way Donations are managed and disbursed, and cost and expenses, in an accurate and clear manner.

6. SCOPE

This policy applies to all CRSF Representatives and consultants and subcontractors and partners. This policy applies to all Fundraising activities conducted on behalf of CRSF Representatives and are subject to the approval of CRSF.

7. POLICY STATEMENT

CRSF is committed to conducting its Fundraising activities to the highest ethical standards, valuing privacy, confidentiality, trust and integrity. CRSF is committed to complying with all laws and regulations applicable to Fundraising. CRSF is open about ongoing project activities, including how funds are raised, managed and disbursed.

8. ACCEPTING DONATIONS

Donations can be given with a request for the funds to be restricted for specific purposes. Donations can be allocated to a particular program. Unless gifts are specifically requested for a particular purpose or program, all gifts are subject to CRSF's discretion in terms of use and may be allocated as deemed appropriate by CRSF. Where appropriate, the supporter's intentions for a donation will be sought and documented and CRSF will seek to honour those intentions while considering program needs.

9. DONATIONS TO BE MADE BY RESPONSIBLE PERSONS

The CRSF Board ensure that all Donations and contributions are made by 'responsible persons' subject to the following:

- (a) Ensure that decisions to accept or reject Donations are based on the relevance of the Donation to the organisation's objectives and mission.
- (b) Conduct appropriate background checks on potential donors to assess potential risks.
- (c) Investigate the source of funds to ensure they are not derived from illegal or unethical activities.
- (d) Consider ethical implications and potential reputational risks associated with accepting or refusing a Donation.
- (e) Ensure that personal, political, or commercial interests do not influence decisions regarding Donation acceptance or refusal.
- (f) Adhere to relevant Australian laws and regulations regarding Fundraising and charitable Donations.
- (g) Ensure compliance with the Privacy Act and other relevant privacy laws when handling donor information.

10. REFUSAL OR RETURN OF DONATIONS

10.1 Refusal or Return

CRSF may refuse or return a gift either at the time that the gift is given or any time after it has been accepted.

On a day-to-day basis, CRSF Board of Directors delegate the responsibility to accept, refuse, or return a Donation to the Chief Executive Officer. CRSF may accept, refuse, or return any Donation at its sole discretion.

CRSF will not allow personal, political, commercial interests, or personal views on political or ethical issues to influence any decision to accept, refuse or return a Donation.

CRSF may refuse a Donation in the following circumstances:

- (a) accepting the Donation may constitute an offence under Australian law or could be considered unlawful in any respect
- (b) the activities of the supporter are incompatible with CRSF's vision, purpose, and values, or infringe the rights of children and young people
- (c) the supporter's request for treatment of the Donation is contrary to the taxation status of CRSF regarding the receipt of the gift
- (d) the cost of accepting the Donation would be greater than the value of the Donation
- (e) accepting the Donation would result in a net decline in the asset base of CRSF
- (f) it requires CRSF to first or additionally spend its own funds or resources
- (g) accepting the Donation poses a reasonable risk to the reputation of CRSF
- (h) there is a current exclusive partnership agreement in place with a comparable partner.

10.2 Justification for Refusal

Clearly outline the reasons for refusing or returning a Donation, such as potential legal issues, reputational risks, or incompatibility with the organisation's mission.

10.3 Return Process

Establish a clear process for returning Donations that are refused.

10.4 Board Approval

Consultation with the Board and Board approval for the refusal of significant Donations.

11. RESPONSIBILITIES

The CEO will be responsible for ensuring all Fundraising activities are undertaken in compliance with this policy. The Board will monitor activities as part of the quarterly Board meeting agenda. Adherence to this policy is mandatory for all partners engaged by CRSF. The CEO, in consultation with the CRSF Board and its directors, are responsible for ensuring the implementation of this policy and for advising on the need to review or revise this policy as and when the need arises. Where issues related to compliance to this policy are identified, the CEO will work with relevant stakeholders to address these issues promptly.

12. INFORMATION SOURCE

[Income Tax Assessment Act \(1997\)](#)

[The ACFID Fundraising Charter \(2018\)](#)